

Government of the People's Republic of Bangladesh  
Directorate of Secondary and Higher Education  
Bangladesh, Dhaka.  
[www.dshe.gov.bd](http://www.dshe.gov.bd)

No-37.02.0000.104.25.042.2018- 1379

Date : 13/06/2019.

**Office Order**

The following officer of the BCS (General Education) cadre has been sanctioned Ex-Bangladesh leave for the mentioned country and time schedule according to the order No-37.00.0000.069.015.062.13-532 dated 24.05.2017 of the Ministry of Education of the Government of the People's Republic of Bangladesh.

Sl. No	Name, Designation and Present Working place	Country	Traveling Purpose and time Schedule	Type of Leave
1.	Rehana Momotaj-15957 Assistant Professor (Bangla) Eden mohila College. Dhaka	United Kingdom	The purpose of meeting brother for 18 days starting from 19/07/2019 to 05/08/2019 or from the date of Charge Handover	Half average pay

**Terms and Conditions:**

- She/He will not be allowed to overstay abroad beyond the sanctioned time;
- She/He will report the concerned authority soon after her/his coming back to the home country;
- She/He will draw her/his pay and allowances in local currency as per rules; no part of it should be drawn in foreign currency;
- All related expenses of the travel will be borne by him/herself;
- The stated travelling expenses will have to be shown in the income tax return as per rules.

2. This order is issued with the approval of the competent authority.

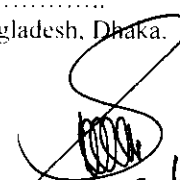
Signature:-  
(Pro. Shahedul Khobir Chowdhury)  
Director (college and administration)  
and  
Director General (Routine work)  
Phone : 9563439

No-37.02.0000.104.25.042.2018- 1379/ 11

Date : 13/06/2019.

Copy forwarded for information and necessary action to (not as per seniority)

- Secretary, Secondary and Higher Education division, Ministry of Education, Secretariat of Bangladesh, Dhaka.
- Secretary, Ministry of Foreign Affairs, Shegun Bagicha, Dhaka.
- Director General, Directorate of Immigration and passport, Agargaon, Dhaka.
- Chairman, Bangladesh Civil Aviation Authority.
- Immigration officer, Departure Department.....
- Chief Accounts Officer, Ministry of Education, 45 Purana Paltan, Dhaka.
- Principal Eden mohila College, Dhaka.
- Mr/Mrs Rehana Momotaj-15957, Assistant Professor (Bangla), Eden mohila College, Dhaka.
- Division/District/Upazilla Accounts Officer.....
- PS to Director General, Directorate of Secondary and Higher Education, Bangladesh, Dhaka.
- Office Copy.

  
13-6-19  
Mohammad Deluar Hossain-16637  
Assistant Director (College-2)  
Phone : 9560263