

Government of the People's Republic of Bangladesh
Directorate of Secondary and Higher Education
Bangladesh, Dhaka.
www.dshe.gov.bd

No-37.02.0000.104.03.003.23.2353

Date: 25 May 2023

Office Order

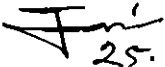
The undersigned is directed to inform that the authority is pleased to grant Ex-Bangladesh leave to the officers mentioned in the table below under the following terms & conditions:

SL No	Name, Designation & Present Working place	Name of Country	Duration & Purpose	Type of Leave
1	MAHFUZA KHANOM (24504) Assistant Professor (Bangla) Officer on Special Duty(OSD) Directorate of Secondary and Higher Education (DSHE) Attachment: Narsingdi Government Mohila College, Narsingdi	India	Vacation period leave for 05 (five) days from 02/07/2023 to 06/07/2023 and earned leave on half average pay for 09 (nine) days from 07/07/2023 to 15/07/2023 which all equal to 14 (fourteen) days for the purpose of treatment of her mother	Vacation Period Leave & Earned Leave on half Average Pay
2	TULSHI DAS MOHANTA (17456) Assistant Professor (Bangla) Gol-E-Afroz Govt. College, Singra, Natore	India	12 (twelve) days from 25/06/2023 to 06/07/2023 for the purpose of visit Holy Place (Goya)	Vacation Period Leave

Terms and Conditions:

- 1) The officer will not be allowed to stay abroad more than the approved time.
- 2) The officer will inform the concerned authority soon after his/her return.
- 3) The officer will draw his/her pay and allowances in local currency as per rules. No part of it should be drawn in foreign currency.
- 4) All related expenses of the travel will be borne by himself/herself.
- 5) Travelling expenses will have to be shown in the income tax return.
- 6) If it is necessary to take extra leave in addition to the approved leave, the authority has to be informed through the concerned Embassy/High Commission as per the rules.

This order has been issued with the approval of the competent authority.


25.05.2023
(Md. Tanvir Hasan)

Assistant Director (College-2)

02-41050624

ad_college2@dshe.gov.bd

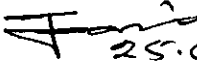
No-37.02.0000.104.03.003.23.2353/12

Date: 25 May 2023

Copy for kind information and necessary action (not as per seniority),

1. Secretary, Secondary and Higher Education Division, Ministry of Education, Secretariat of Bangladesh, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Shegun Bagicha, Dhaka.
3. Director General, Directorate of Immigration and Passport, Agargaon, Dhaka.

4. Chairman, Bangladesh Civil Aviation Authority.
5. Immigration officer, Departure Department.....
6. Chief Accounts Officer, Ministry of Education, 45 Purana Paltan, Dhaka.
7. Principal.....
8. Mr. / Mrs.
9. Division/District/Upazilla Accounts Officer.....
10. PS to Director General, Directorate of Secondary and Higher Education, Bangladesh, Dhaka.
11. District/Upazila Accounts Officer
12. Office Copy.


25.05.2023

(Md. Tanvir Hasan)
Assistant Director (College-2)